

How to create an Expression of Interest

1. On the Online Registration page, create/update your user profile.



The screenshot shows the website header with the logo 'CHANNEL 7 Children's Research Foundation' and a search bar. A navigation menu includes 'Home | About Us | Grants | News | Support us | Contact us'. On the left is a sidebar with a piggy bank icon and a list of links: Grant Entitlements, Key Dates, Grant Application Guidelines, Online registration (highlighted with a yellow dot), Assessment of Applications, Acquittal of Grants, Download Documents, Research Committee Members, and Independent Referees. The main content area is titled 'Online registration' and is divided into two sections: 'New users (who have not previously created a user profile)' with a link to 'Create a user profile', and 'Users with an existing profile (created for previous or current grant periods)' with instructions to log in, continue an existing EOI, or lodge a full grant application. Below this is a login form with fields for 'Email *' and 'Password *', a 'Forgotten your password?' link, and a 'Login' button. A red asterisk is positioned above the password field. At the bottom of the page, there is a footer with the text: 'This site last updated 14 February 2011 | Terms and conditions of use | Privacy statement | Copyright © Channel 7 Children's Research Foundation 2004 | Web administrator'.

2. Log in to start a new EOI, or continue a previously saved EOI.

3. The online EOI Form is displayed below

Tips have been entered into relevant fields to assist you to complete the form.

However you are also urged to make use of the [Help] files throughout the document – these can be accessed via the Help links associated with most fields.

Please complete all fields - note that mandatory fields are marked with *



- Grant Entitlements
- Key Dates
- Grant Application Guidelines
- Online registration
- Assessment of Applications
- Acquittal of Grants
- Download Documents
- Research Committee Members
- Independent Referees

Online grant application

Ensure you have read and understood the [Instructions to Applicants](#) document.

The user profile of the submitting person will be used as the contact for all correspondence regarding this EOI. To ensure the EOI is linked to the user profile of the Chief Investigator (CI), it should be entered under the CI's user profile.

Keep your answers as concise as possible as there is only limited space in the form to answer each question.

Please complete each answer in full – do not use 'as above'.

Text may be copied and pasted as plain text into the form. However images of text should not be pasted.

Before submitting the information, please check all answers carefully. You can save the document at any stage, as often as you need. No changes will be possible once the form is submitted.

If you have previously received CRF funding, you must submit any outstanding acquittal reports and unremitted funds prior to making an application for this funding round. Check the due date on the [Key Dates page](#).

Fields marked with * are required for submission.

It is imperative that applicants view help tips associated with selected questions – failure to do so may result in a submission that does not meet essential requirements.

OVERVIEW

Fields marked with * are required for submission

Project Title [\[Help\]](#) *

Project Title should not exceed 200 characters (including spaces)

(Organisation to receive and administer grant monies)

Organisation [\[Help\]](#) *

If other:

Chief investigator profile [\[Help\]](#)

Last name [Help] *	<input type="text" value="Lastname"/>
Title [Help] *	<input type="text" value="Miss"/>
First name [Help] *	<input type="text" value="Firstname"/>
Current Appointment [Help] *	<input type="text" value="Current Appointment"/>
Department [Help]	<input type="text" value="Department"/> <small>(for hospitals and universities)</small>
Organisation [Help] *	<input type="text" value="Other"/>
If other	<input type="text" value="Type name of organisation if not in list above"/>
Postal Address 1 [Help] *	<input type="text" value="Postal1"/>
Postal Address 2	<input type="text" value="Postal2"/>
Suburb *	<input type="text" value="suburb"/>
Postcode *	<input type="text" value="5000"/>
State [Help] *	<input type="text" value="SA"/>
Phone [Help] *	<input type="text" value="8243 8208"/>
Email [Help] *	<input type="text" value="crf@crf.org.au"/>

4. At this stage, pressing 'Save and continue' will register the EOI under your profile. Some of the information entered will autopopulate the fields in the next step.

5. The second step in the EOI form application displays as follows:



- Grant Entitlements
- Key Dates
- Grant Application Guidelines
- Online registration
- Assessment of Applications
- Acquittal of Grants
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OVERVIEW

These fields will auto-populate from previously entered data.

Reference Number:	571
Project Title:	Project Title should not exceed 200 characters (including spaces)
Name:	Miss Firstname Lastname
Current Appointment:	Current Appointment
Department:	Department
Organisation:	Type name of organisation if not in list above
Postal address:	Postal1, Postal2
Postal suburb:	suburb
Phone:	8243 8208
Email:	crf@crf.org.au

Edit

FURTHER DETAIL

Add chief investigator qualification

[Help]

Add associate

Organisation to receive and administer grant monies

Organisation [Help] *

If other, enter name

WHERE THE PROJECT WILL BE CARRIED OUT

(If different from Administering Organisation)

If more than one organisation, please indicate where work will be primarily conducted

Department [Help]

Organisation [Help]

If other, enter name

RESEARCH OFFICE CONTACT

NOTE: All correspondence relating to funded projects will be conducted through the organisation's central research office. Please check with your research office and provide the same contact for all of this organisation's submissions.

Person's Name [Help] *

Position [Help] *

Email [Help] *

PERSON AUTHORISING EXPRESSION OF INTEREST

Last name [Help] *

Title [Help] *

First name [Help] *

Current Appointment *
[Help]

Department [Help]
(for hospitals and universities)

Email [Help] *

Level - Check applicable * Department Head
 Research Office

Project Title:

Project Title should not exceed 200 characters (including spaces)

PROJECT DISCIPLINE [Help]

Discipline *

If other

SIGNIFICANCE [Help]

Briefly describe the research proposal in non-technical terms. Please state the potential significance of the project and its relevance to the health and wellbeing of children.

Significance *

RESEARCH CATEGORY [Help]

Check applicable * Basic Science [Help]
 Clinical Study [Help]
 Community Based Study [Help]

EARLY CAREER GRANT [Help]

Early career grant

PROJECT DURATION [Help]

Check applicable * 1 Year
 2 Years
 2 Years

6. The following 4 questions comprise approximately 2 pages of the final submission. Please note the word limits in the WYSIWYG boxes. If pasting from a Word document, use the 'Paste from Word' button in the top bar.

SUMMARY OF AIMS, HYPOTHESES, BRIEF RESEARCH PLAN AND BUDGET

AIMS

Field limited to 150 words
Use 'paste from word' button in bar above if pasting text from Word

18 Words of 150, 108 Characters

HYPOTHESES

Field limited to 100 words
Use 'paste from word' button in bar above if pasting text from Word

p 18 Words of 100, 108 Characters

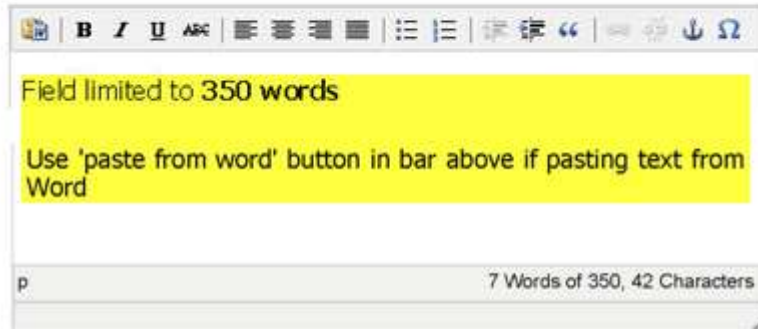
BRIEF RESEARCH PLAN

Field limited to 500 words
Use 'paste from word' button in bar above if pasting text from Word

p > strong 18 Words of 500, 108 Characters

RELATED RESEARCH [Help] *

Provide details of any similar peer-reviewed research being undertaken in this field by other researchers



BUDGET ESTIMATE [Help] *

Provide \$amount

I have read and understood the [Instructions to Applicants](#)

7. Once the 'Submit' button is pressed, no further changes can be made to the EOI. A pdf of the completed EOI will be sent to the Chief Investigator via email.

Should you have any queries or experience any difficulties in completing the EOI, please send your query via email to crf@crf.org.au